

PROACTIVE DISCLOSURE ON RTI ACT 2005
General Administration Department
Manipur Secretariat

Proactive Disclosure under Section 4(1) (b) (xvii): Other Information:

- | | | |
|-------|----------------|--------------|
| (i) | Annual Report | - 2023-2024 |
| (ii) | Annual Returns | - NIL |
| (iii) | FAQs | - On website |

17(A)

**ANNUAL ADMINISTRATIVE REPORT
FOR THE YEAR 2023-2024
(GENERAL ADMINISTRATION DEPARTMENT)
MANIPUR SECRETARIAT**

The General Administration Department(GAD) is an Administrative Department exercising control over the Departments/Offices under the Government of Manipur in respect of multifarious affairs which includes Chief Minister's Secretariat, Manipur Civil Secretariat, Manipur Bhawans located outside the State (Delhi, Guwahati, Kolkata), Printing & Stationery Department, State Guest House(Sanjenthong), Imphal, Secretariat Records & Library, Protocol matters, State Functions, etc.

The following are some of the notable works achieved by the General Administration Department during the year 2023-2024 :-

(i) Printing & Stationery : Digitisation and Uploading of Gazettes both Ordinary having 1079 copies and Extra-Ordinary w.e.f. 1950 to 2017 totalling to 31,316 copies has been completed. For the remaining year, digitisation is going on. With the launch of www.e-gazette.mn.gov.in under the Project of "Digitization & e-Archiving of Manipur Gazette" on 26-02-2024 by the Hon'ble Chief Minister, Manipur general public can easily download the Gazettes anytime anywhere.

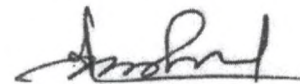
(ii) A plot measuring 1999.80 Sq. meter for construction of Manipur Guest House, Mumbai at Plot No.17, Sector-16, Node Kharghar, Navi Mumbai has been purchased on lease for 60-years at the cost of Rs.8,36,29,043/- (Rupees eight crore thirty six lakh twenty-nine thousand and forty three) only from CIDCO (City and Industrial Development Cooperation of Maharashtra), Navi Mumbai to provide a homely environment to the people of Manipur visiting the city of Mumbai and specially for those visiting Mumbai for specialized treatment at Tata Memorial Hospital, Mumbai.

(iii) 1(one) Mercedes Benz(Non-BP) for Manipur Bhawan, New Delhi at the cost of Rs.73,71,869/- only for use by the Hon'ble Governor, 2(two) Tata Safari SMS at the cost of Rs.32,48,000/- only for Manipur Bhawan, Kolkata were purchased.

(iv) Revenues collected for letting out of Rooms in the Manipur Bhawans as revenue are as below:-

i. Manipur Bhawan, New Delhi	- Rs.31,27,025/-
ii. Manipur Tikendrajit House, New Delhi	- Rs.86,11,829/-
iii. Manipur Bhawan, Guwahati	- Rs.52,93,239/-
iv. Manipur Bhawan, Kolkata	-Rs.34,97,585/-

Total = Rs.2,05,29,678/- (Approx.)



(Michael Achom)

Secretary,
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Government of Manipur.

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