GOVERNMENT OF MANIPUR
SECRETARIAT: GENERAL ADMINISTRATION DEPARTMENT
--
NOTIFICATION
Imphal, 4th October, 2024

ESTT-1010/1/2024-GAD-GAD-Part(3) :   In continuation of GAD's earlier notification of even number dated 15th March, 2024 regarding recruitment of **8(eight) posts of Stenographer Grade-III** on Contractual Basis, in the General Administration Department, Government of Manipur and as per DP's Notification No.RRDP-13/1/2021-DP-DP dated 2nd September, 2024, following is the **Scheme of Exam** for the said recruitment :

Sl No.	Sections	No. of Questions	**Total Marks**	Pass mark	Remarks
1	General Intelligence and Reasoning	15	15	33%	Duration of the Test will be 3 hours
2	General Knowledge	15	15	33%	
3	Quantitative Aptitude	20	20	33%	
4	General English, Precise Writing, Drafting and Essay		50	33%	
5	Computer (Practical)		50	45%	*Qualifying in nature* (Duration of the Test will be 1 ½ hours)
	Total		**100** [*total of Sl. 1 to 4*]		
6	Shorthand Test (English)	65 words per minute (60 words per minute for SC/ST) in respect of Steno Grade-III			5 minutes each

 * *Questions to be of Graduate Level.*
 No Negative marks for incorrect answers or questions not attempted.

(Asem Rangina Chanu),
Deputy Secretary,
General Administration Department,
Government of Manipur.

Copy to:
1. Secretary to Chief Minister, Manipur
2. Staff Officer to Chief Secretary, Government of Manipur
3. The Director (Information & Public Relations), Manipur, for wide publicity.
4. Joint Secretary (DP), Government of Manipur.
5. Deputy Secretaries(GAD), Government of Manipur.
6. The Web Manager, Department of IT, Manipur for favour of uploading the Notification

of the Department on the Department's Website and e-office Dashboard.

7. The Editor,[Sangai Express (English)/ Poknapham (Manipuri edition)]. *He is requested to publish the Notification for 3(three) consecutive days and to send the Bill in duplicate to the GAD, Govt. of Manipur, for necessary action.*

8. Guard file.